

	A	B	C	D	E	F	G	H	I
1	STRATEGIC TRANSFORMATION COMMITTEE BUSINESS PLANNER The Business Planner details the reports which have been instructed by the Committee as well as reports which the Functions expect to be submitting for the calendar year.								
2	Report Title	Minute Reference/Committee Decision or Purpose of Report	Update	Report Author	Chief Officer	Directorate	Terms of Reference	Delayed or Recommended for removal or transfer, enter either D, R, or T	Explanation if delayed, removed or transferred
3			27 September 2018						
4	Transformation Portfolio Budget	To provide an update on the budget available and associated benefits realisation arising from transformation		Sandra Buthlay	Finance	Resources	1, 3 and 4		
5	Transformation Portfolio Highlight Report	The purpose of this report is to present the Committee with a high-level view of progress to date of the Transformation Portfolio.		David Leslie	Chief Executive	OCE	2 and 3		
6	Housing Review	To provide progress on the Housing Services review.		Derek McGowan	Early Intervention and Community Empowerment	Customer	Remit 6	R	At this stage there are no recommendations to propose. A service update was issued on 13 September to make Councillors aware of progress on the output of the review to date.
7	Total Facilities Management Business Case	Following agreement of the Outline Business Case for Fleet, to seek approval of a Full Business case.		Mark Reilly	Operations and Protective Services	Operations	Remit 6	R	The initial work within Fleet and Facilities Management identified digital solutions and procurement as critical elements. These elements are a key focus of the corporate wide transformation portfolio, therefore it is recommended that work around Fleet and Facilities Management be taken forward as part of that portfolio, enabling these services to benefit from the improved core digital systems and procurement initiatives being progressed Council wide. It is therefore recommended to remove this from the business planner.
8	Fleet Business Case	Following agreement of the Outline Business Case for Fleet, to seek approval of a Full Business case.		Mark Reilly	Operations and Protective Services	Operations	Remit 6	R	

